

Business Entity:	Martin Shoppes, LLC
Location Researched:	305 Route 123 South Roselle, IL 27455
Business Description:	Refining precious metals

The enclosed license research is based on the location and business description indicated above.

ADDITIONAL SERVICES

License Filing

We help you secure and maintain all required business licenses, permits, and tax registrations.

Whether your business operates as a multi-state operation or in a single location, our professionals guide you through the entire licensing process by:

- obtaining and preparing the most up-to-date application forms
- providing you with detailed instructions regarding any required supporting documentation and/or signature
- assemble the completed application and file with the appropriate licensing agency
- follow up with the licensing agency to achieve fast results

License Compliance

We manage your entire licensing portfolio.

Multi-state operations are faced with managing numerous licenses with varying renewal dates and fees. We will maintain your license information, supporting documents, and renewal dates in our secure, web-based portal. As a client, you can:

- log in and view all licenses that your business currently holds
- receive automatic renewal, annual report, and license status change notifications via email
- view all renewal dates and state fees for budgeting and forecasting
- access all relevant corporate documents and filed applications

License Verification

We verify that all your existing business licenses are valid.

We help your business avoid unnecessary fines or penalties by:

- verifying whether your current licenses are in good standing and providing all relevant license information
- providing the necessary forms and instructions to apply for or reinstate any licenses that are not in good standing

License Assessment

We research all requirements, verify existing licenses, and identify gaps.

Are you sure that your business is fully compliant with all federal, state, and local licensing requirements?

We will give you peace of mind by:

- determining all the licenses and permits your business needs at the federal, state, county and municipal level
- obtaining confirmation of licenses status and renewal dates for licenses already held by your business
- identifying gaps in your license portfolio and providing the appropriate applications to quickly become compliant

Jurisdiction:	License:	Application:
Illinois	Sales / Withholding Tax	Illinois Business Registration Application
Illinois	Unemployment Tax	Report to Determine Liability under the Unemployment Insurance Act
Roselle, Illinois	Business License	Roselle Annual Business license Application/Renewal
	IL Pawnbroker Note (Additional Notes)	

WHAT'S NEXT?

For any of these licenses, we will prepare and file your application and follow up with the licensing agency until it is issued. To get started right away, complete the page at the end of this packet.

Jurisdiction:	Illinois
License:	Sales / Withholding Tax
Application:	Illinois Business Registration Application

Submit completed application, fee, and supporting documentation to:

Illinois Department of Revenue
Central Registration Division
P.O. Box 19030
Springfield, IL 62794-9030
Or file application ONLINE by clicking <https://tax.illinois.gov/businesses/registration.html>

Licensing Agency Phone Number: (217) 785-3707(800) 356-6302

Fee: No Fee

Notes

Requirement Information

Any business paying wages to employees in the State of Illinois must register for withholding tax.

Any business making taxable sales or selling taxable services in the State of Illinois must register for sales tax.

Note: Businesses making purchases for resale purposes may qualify for sales tax exemption.

Attachments

In addition, you may have to complete corresponding [schedules](#) such as:

Schedule REG-1-A, Liquor Information,
Schedule REG-1-C, Cigarette and Tobacco Products Information,
Schedule REG-1-D, Electricity Tax Self-Assessing Purchaser,
Schedule REG-1-G, Gas Use Tax Self-Assessing Purchaser,
Schedule REG-1-L, Illinois Business Site Location Information,
Schedule REG-1-MR, Illinois Cigarette Manufacturer's Representative,
Schedule REG-1-O, Owner and Officer Information,
Schedule REG-1-R, Responsible Party Information, and
Schedule REG-1-T, Telecommunications Tax Location Information

Prerequisites

FEIN

Jurisdiction:	Illinois
License:	Unemployment Tax
Application:	Report to Determine Liability under the Unemployment Insurance Act

Submit completed application, fee, and supporting documentation to:

State of Illinois Department of Employment Security
33 South State Street
Chicago, IL 60603-2802
Or file application ONLINE by clicking
<https://ides.illinois.gov/resources/forms-publications/employer-frequently-used-forms-publications.html#:~:text=Report%20to%20Determine%20Liability%20Under,a%20new%20business%2C%20or%20otherwise>

Licensing Agency Phone Number: (800) 247-4984

Fee: No fee

Notes

New hire reporting is required by federal law pursuant to Title 42 of U.S. Code, Section 653a of the Personal Responsibility and Work Opportunity Reconciliation Act. Reports must be made within 20 days after the date of hire.

Requirement Information

Most for-profit employers become subject to the Illinois Unemployment Insurance Act and are liable for paying contributions as soon as they have paid \$1,500 in wages in a single calendar quarter, or employed one or more persons for 20 weeks in a given calendar year.

This IDES form must be filed within 30 days by any employing unit that commences business in Illinois, whether by purchase of a business already being operated, by starting a new business, or otherwise. (820 ILCS 405/1800; 56 Ill. Adm. Code 2760.105).

Prerequisites

FEIN

Jurisdiction:	Roselle, Illinois
License:	Business License
Application:	Roselle Annual Business license Application/Renewal

Submit completed application, fee, and supporting documentation to:

Village of Roselle
31 S. Prospect
Roselle, IL 60172-2097
Or file application ONLINE by clicking <https://www.roselle.il.us/104/Business-Licenses>

Licensing Agency Phone Number: (630) 671-2830

Fee: Determined at application

Notes

Businesses located in Roselle must purchase an annual Business License by April 30 each year.

Requirement Information

Businesses located in Roselle must purchase an annual Business License by April 30 each year.



Business License Application

New Businesses

Business License ID

Business Entity Information

Legal Name of Business

DBA "Doing Business As" Name

Address

Business Phone Number

Business Website

Type of Business Corporation, Sole Proprietor, Partnership, Small Corporation, LLC

State and Federal ID Numbers

IDOR Account Number
(formerly IBT #)

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An Illinois Department of Revenue Account ID # is required for businesses that conduct business in the State of Illinois or with Illinois customers. (Info: <http://tax.illinois.gov/Businesses/index.htm> > Business Registration)

Employer Identification Number

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A Federal EIN is required for all business types except Sole Proprietorships. (Info: www.irs.gov/businesses > Employer ID Numbers). Sole proprietors should provide their SSN - - .

Business Owner Information

Name

Address

City

State

Zip Code

Business Phone

Cell Phone

Home Phone

Email

Business Manager Information

Name

Address

City

State

Zip Code

Business Phone

Cell Phone

Home Phone

Email

Business Information

Date Business Opened	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	Water service established?	Yes, No
Number of Employees	<input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> employees	Size of Space	<input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> SF
SIC Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Standardized Industrial Classification Code	NAICS Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> North American Industry Classification Code
Detailed Description of Business	<input type="text"/>		
List business in Roselle Business Directory (no charge)	Yes, No		

Home-Based Businesses

Vehicles	Will there be any vehicles based out of your home? Yes, No
	If yes, how many? <input type="text"/> Do they have Roselle Village Stickers? Yes, No
Storage	Will there be storage of any kind at your home? Yes, No
	If yes, please describe. <input type="text"/>
Food	Does your business deal with food products? Yes, No
	If yes, describe storage. <input type="text"/>

Coin Operated Devices

Number of coin operated amusement machines (include ALL coin operated devices)	<input type="text"/>
Number of coin operated vending machines	<input type="text"/>

Restaurants

Have you filled out the eating tax form?	Yes, No Please see: http://www.roselle.il.us/477/Taxes-Tax-Forms
Seating capacity of restaurant	<input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> Seats
Check all those that apply	Dine-in, Carry Out, Delivery
Number of delivery vehicles	<input type="text"/>
Do delivery vehicles have Roselle Village Stickers?	Yes, No

Applicant	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
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Prefer not to handle the paperwork yourself? No problem! Please select the licenses you would like us to file. Return via fax or email, and we will:

- ✓ Prepare the application forms for each of the required licenses
- ✓ Contact you regarding necessary information, documentation, and/or signatures
- ✓ File application, fee and supporting documentation with the appropriate licensing agency
- ✓ Follow up with the licensing agency to achieve fast results
- ✓ Confirm that the license has been issued

License Name	Service Fee	Order
Sales / Withholding Tax	\$142 Per Registration	
Unemployment Tax	\$142	
Business License	\$142	

Service Agreement Acceptance

_____ has reviewed the above services and pricing, including any special offers made. I accept this Service Agreement on behalf of _____ and direct you to begin with the License Filings as soon as possible. If, for any reason, this agreement is canceled, services rendered in relation to this Service Agreement will be billed at cost for work done to date.

Sign: _____ Date: _____